

# **REQUEST FOR PROPOSALS (RFP)**

**For**

**DESIGN-BUILD SERVICES**

**For**

**AIRLINE TERMINAL PROJECT**

**ISSUED: December 31, 2025**

**Natchez–Adams County Airport (HEZ)**

**Adams County, Mississippi**

**RESPONSES DUE 4:00PM CT ON JANUARY 27, 2026**

# **1. Introduction and Purpose.**

Adams County (the “County”), owner and operator of Natchez–Adams County Airport (“HEZ”), invites sealed Proposals from shortlisted Design-Build teams in response to this Request for Proposals (“RFP”) for Design-Build services for the Airline Terminal Project at Natchez–Adams County Airport (HEZ) (the “Project”).

This RFP is Step 2 of a two-step procurement process initiated by a Request for Qualifications (“RFQ”) and a subsequent development of a shortlist. Only firms shortlisted pursuant to the RFQ are eligible to submit Proposals. The design criteria package in this RFP is issued to the shortlisted firms or teams, who will respond with separate technical and price proposals. 49 U.S.C §47142 requires at least 3 firms submit proposals. Technical proposals, which include preliminary drawings, outline specifications, and project schedules will be evaluated first, using a numerical points earned system. Then, price proposals will be opened, and prices will be factored into the points earned system to decide the final selection, as described in Section 8 of this RFP.

## **2. Project Overview.**

### **2.1 General Description**

The Project consists of the adaptive reuse and renovation of an existing approximately 10,000-square-foot aircraft hangar into a small commercial airline passenger terminal to support scheduled air service at HEZ beginning on July 1, 2026. A site plan and floor plan are attached as Exhibit A.

### **2.2 Building Program (Terminal Components)**

The renovated terminal is anticipated to include, at a minimum:

- (a) Passenger ticket counters
- (b) TSA passenger screening checkpoint
- (c) TSA checked baggage screening area
- (d) Passenger hold room
- (e) Baggage claim / baggage room
- (f) Four (4) public restrooms (two for men, two for women)
- (g) Mother’s room / lactation room
- (h) One (1) passenger boarding gate

### **2.3 Site and Airside Work**

The Project also includes limited exterior and airside work, including:

- (a) Selective site demolition
- (b) Limited paving and site improvements
- (c) Airside lighting improvements
- (d) Airfield striping
- (e) Security fencing and airside separation improvements

All work will be performed at an active public-use airport, requiring careful coordination with airport operations and FAA requirements.

## **2.4 Project Schedule**

Commercial airline service to HEZ will commence on July 1, 2026. The selected Design-Builder must achieve substantial completion by June 24, 2026.

## **3. Project Delivery Method: Design-Build.**

The County intends to utilize Design-Build, whereby the selected Design-Build team will be engaged initially to provide preconstruction and design services, followed by negotiation of a Guaranteed Maximum Price (GMP) or Firm Fixed Price for construction once design has sufficiently progressed in accordance with Mississippi Code Ann. § 31-7-13.1(5) and FAA Advisory Circular 150/5100-14E, Appendix G.

Under this delivery method, the selected Design-Builder will be responsible for:

- (a) Design services;
- (b) Preconstruction services;
- (c) Construction of the Project;
- (d) Coordination with the Owner, FAA, TSA, and other stakeholders; and
- (e) Achieving substantial completion within the required schedule.

## **4. Funding and Federal Requirements.**

The Project is anticipated to be funded in part with Federal Aviation Administration (FAA) grant funds, other state grants (see Section 4.1), and funds directly from Adams County. As such, the Project must comply with all applicable federal procurement and contracting requirements.

### **4.1 Mississippi State Funding**

The project is anticipated to be funded with the following:

- (a) Grants from the Mississippi Development Authority (“MDA”)

- (b) Grants from the Mississippi Strategic Multi-Model Investments Fund (“SMIF”): This is a strategic, multi-modal investments fund established by the Mississippi legislature.

## **4.2 Federal Funding**

The Project is anticipated to be funded with some or all of the following:

- (a) FAA AIG entitlement grant(s)
- (b) FAA ATP discretionary grant(s)
- (c) FAA passenger facility charge (“PFC”)

## **4.3 Federal Contract Provisions**

Applicable FAA federal contract provisions (the “Federal Provisions”) are required in the Design-Build contract. For clarity, the Federal Provisions are included in this RFP as Exhibit B.

## **4.4 DBE Statement**

Pursuant to 49 C.F.R. § 26.51(h) (Interim Final Rule, effective October 3, 2025), Disadvantaged Business Enterprise (DBE) contract goals are currently suspended pending reevaluation of Unified Certification Programs (UCPs). Accordingly, the DBE section of this contract is omitted pending further guidance from the Mississippi Department of Transportation or the U.S. Department of Transportation.

## **4.5 No Collusion, Bribery, or Conflict of Interest**

By responding to this RFP, the respondent shall be deemed to have represented and warranted that its RFP submittal is not made in connection with any competing firm submitting a separate response to this RFP and is in all respects fair and without collusion or fraud. Furthermore, the respondent certified that neither it, any of its affiliates or subconsultants, nor any employee of any of the foregoing, has bribed, or attempted to bribe, any County Staff, or other government official at the Local, State or Federal level, in connection with this RFP.

## **4.6 Title VI Solicitation Notice.**

The County, in accordance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et. seq.), 49 CFR Part 21, and related nondiscrimination requirements, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this solicitation, all businesses will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex, age, or disability in consideration for an award.

# **5. RFP Schedule.**

<b>Milestone</b>	<b>Date</b>
RFP Issued to Shortlisted Firms	December 31, 2025

Deadline for RFP Questions	January 15, 2026
Proposals Due	January 27, 2026 by 4:00pm CT
Interviews (if conducted)	January 23, 2026
Notice of Intent to Award	January 30, 2026

The County reserves the right to modify this RFP and schedule by addendum.

## 6. Proposal Submission Requirements.

### 6.1 Proposal Format

Proposals shall be submitted in the format described below and shall include:

(a) Technical Proposal

- I. Price information shall not appear in the Technical Proposal.
- II. One (1) electronic PDF submission emailed to cbeasley@adamscountymys.gov
- III. Maximum 40 pages, excluding resumes and reference forms
- IV. Standard 8.5" x 11" format (foldouts permitted for graphics)
- V. Minimum font point size 10

(b) Price Proposal (Exhibit C – **submitted separately and sealed**)

- I. Must be physically delivered to **434 Airport Road, Natchez, MS 39120** by 4:00pm Central Time on January 27, 2026.

### 6.2 Submission Deadline

Proposals must be received no later than 4:00pm Central Time on January 27, 2026.

### 6.3 Point of Contact

All communications shall be directed to:

Name	Title	Email
Carl Beasley	Airport Director, HEZ Airport	cbeasley@adamscountymys.gov

Unauthorized contact may result in disqualification.

## 7. Technical Proposal Contents.

### 1. Project Understanding and Approach

- (a) Demonstrated understanding of the Project scope, required schedule, and operational constraints, including renovation of an existing aircraft hangar into a commercial passenger terminal, coordination with ongoing airport operations, management of airside and landside interfaces, and achievement of substantial completion by June 24, 2026.

Proposers shall describe relevant past projects of similar size, complexity, or aviation/security sensitivity and explain how lessons learned from those projects inform their proposed approach.

- (b) Approach to performing design and construction activities at an active public-use airport, including phasing, site logistics, safety planning, coordination with airport staff, protection of airfield operations, and compliance with FAA operational and safety requirements, supported by specific examples from prior airport or secure-facility projects.

## **2. Design Approach**

- (a) Conceptual design approach to the terminal renovation, including functionality, constructability, passenger circulation, code compliance, and accommodation of airline and TSA operational needs. Proposers shall demonstrate how their design approach supports efficient construction, cost control, and long-term operational performance, and may include preliminary drawings or diagrams as appropriate.
- (b) Approach to coordination with the Transportation Security Administration (TSA) and the Federal Aviation Administration (FAA), including experience obtaining required approvals, integrating regulatory requirements into design development, and managing agency coordination to minimize schedule and cost impacts.

## **3. Project Team and Key Personnel**

- (a) Identification of key personnel proposed for the Project, including at a minimum the Design-Build Project Manager, Lead Designer/Architect, Superintendent, and Preconstruction/Cost Lead. Proposers shall provide concise resumes demonstrating each individual's experience on comparable commercial projects and clearly identify the firm employing each individual.
- (b) Organizational structure for the Project, including an organizational chart illustrating reporting relationships, lines of communication, and responsibility for design coordination, construction execution, cost control, scheduling, safety, and quality management. Proposers shall explain how the proposed structure will function throughout design and construction to ensure accountability and timely decision-making.

## **4. Schedule and Phasing**

- (a) Proposed design and construction schedule demonstrating the ability to meet required milestones and achieve substantial completion by June 24, 2026, including major design, permitting, procurement, and construction activities.

- (b) Strategies for maintaining schedule certainty, including phasing, early procurement, agency coordination, and mitigation measures to address potential delays, with reference to similar schedule-driven projects successfully delivered by the proposer.

#### **5. Risk Management and Quality Control**

- (a) Identification of key project risks, including but not limited to regulatory approvals, coordination with airport operations, existing facility conditions, and supply-chain constraints, along with proposed mitigation strategies based on prior project experience.
- (b) Quality control and quality assurance approach, including design reviews, constructability reviews, inspection procedures, and documentation practices to ensure the Project meets applicable codes, FAA requirements, and the County's performance expectations.

## **8. Technical Proposal Scoring Matrix.**

Technical proposals will be evaluated using this numerical, points-based system in accordance with FAA Advisory Circular 150/5100-14E, Appendix G and Mississippi Code Ann. § 31-7-13.1(5), with technical scoring completed prior to opening and evaluating price proposals.

### **8.1 Points-Based Scoring Matrix**

<b>Category</b>	<b>Max Points</b>
1. The bidder's knowledge and experience in executing projects of similar size and complexity	15
2. The experience and qualifications of the proposed office and construction management personnel	9
3. The experience and qualifications of the subcontractors proposed	10
4. The experience and qualifications of the architect or engineer and consultants (Note: Adams County will assign architect and engineer to design-builder. Design-builder is still responsible for fees.)	1
5. Schedule control	30
6. Cost factors	35
<b>Total Possible Points:</b>	<b>100</b>

### **8.2 Price Proposal Evaluation (Post-Technical Opening)**

- (a) Sealed price proposals shall be opened only after completion of technical scoring, in accordance with FAA Advisory Circular 150/5100-14E, Appendix G.
- (b) Price will be converted to points using the following formula:

**$(\text{Lowest Price} \div \text{Proposer's Price}) \times 35 \text{ Price Points} = \text{Price Score}$**

### **8.3 Final Selection**

The final selection will be based on the combined total of points earned from the Technical Proposal (maximum 65 points) and the Price Proposal (maximum 35 points), for a total possible score of 100 points, with award made to the proposer achieving the highest overall score.

<b>Component</b>	<b>Points</b>
Technical Proposal	65
Price Proposal	35
Total Possible Points	100

## **9. Price Proposal (Exhibit C)**

Proposers shall submit a separate sealed Price Proposal using Exhibit C, which will include:

- (a) Design-Build fee structure;
- (b) General conditions and general requirements;
- (c) Preconstruction and construction pricing components; and
- (d) Any other required cost information requested in Exhibit C.

Exhibit C will be used for price evaluation only and shall be submitted in accordance with the instructions provided.

## **10. Reserved Rights.**

The County reserves the right to:

- (a) Reject any or all Proposals;
- (b) Waive informalities;
- (c) Request clarifications; and
- (d) Cancel or modify this RFP.

## **11. Legal Provisions.**

- (a) **Assignment.** Upon award, the Design-Builder shall, subject to FAA requirements and applicable law, accept assignment of the County's existing contracts with the Architect(s)/Engineer(s) for the Project, including the associated negotiated fees, and



shall thereafter assume responsibility for coordination and performance under such assigned agreements.

- (b) **Public Records.** All RFP submissions and related materials received by Adams County may constitute public records subject to disclosure pursuant to the Mississippi Public Records Act, Miss. Code Ann. § 25-61-1 et seq. Submissions may be made available for public inspection unless an applicable statutory exemption applies. Firms claiming any portion of their submission as confidential shall clearly mark such information and identify the specific statutory basis for nondisclosure. Adams County makes no representation that such information will be withheld and shall not be liable for disclosure required by law.

## **12. Costs of Proposal Preparation.**

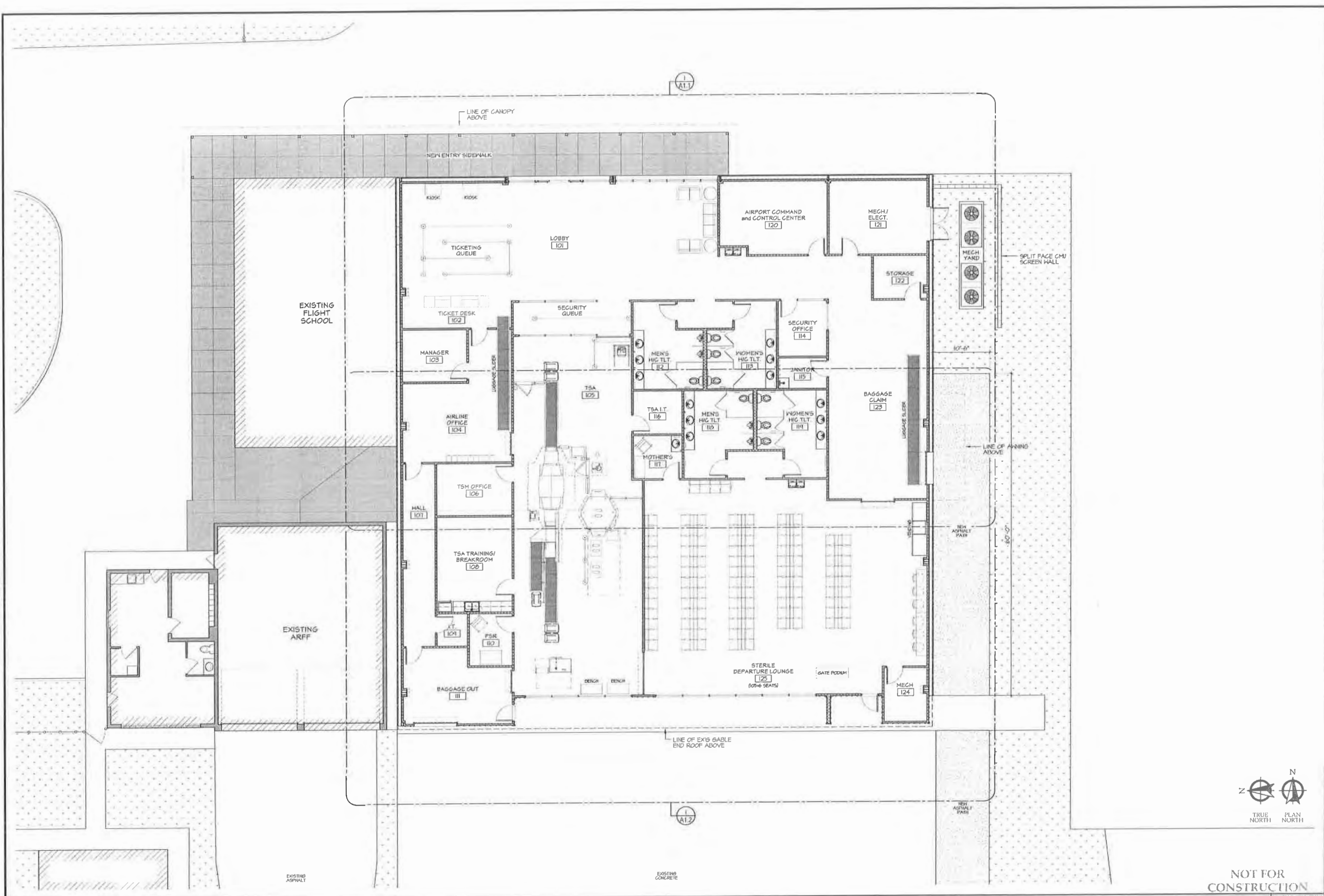
All costs incurred in responding to this RFP are the sole responsibility of the Proposer.

**END OF RFP**

# **EXHIBIT A**

## **FLOOR PLAN AND SITE PLAN**

**For the REQUEST FOR PROPOSALS  
Design-Build for Airline Terminal  
Project Natchez-Adams County Airport  
(HEZ) Adams County, Mississippi**



**A1.1** Renovated Floor Plan

Renovations to Natchez - Adams County Airport

111 Airport Rd, Natchez, Mississippi 39120

Project No:	2542	Drawn By:	MBD	Notes:	Date
Project Date:	Jan, 2026	Checked By:	XXX		
No. in Set:	X	of XX	Scale:	Half Scale at 1/4" = 1'-0"	

**WD**

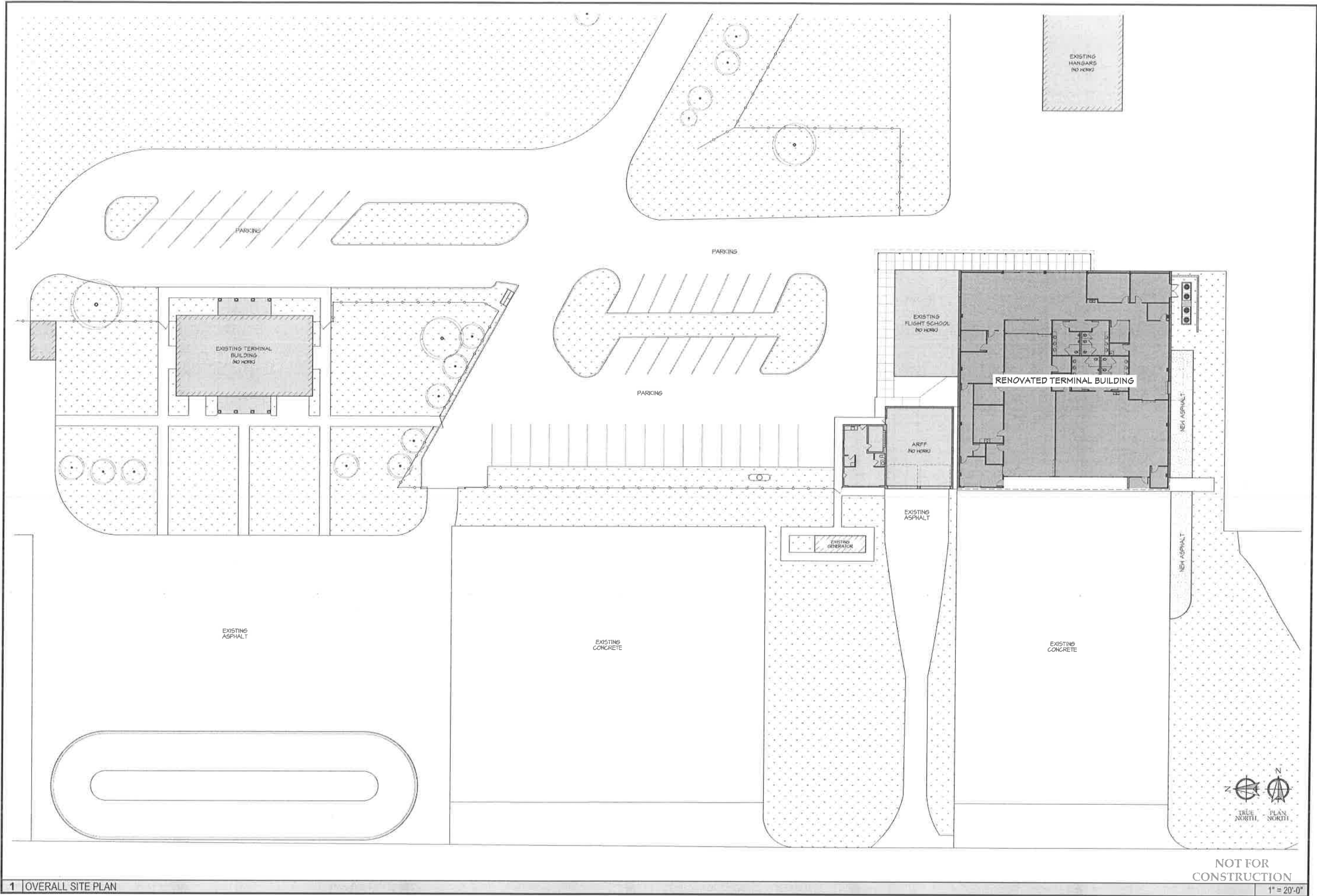
WAYCASTER DUNGAN

ARCHITECTURE AND ENGINEERING

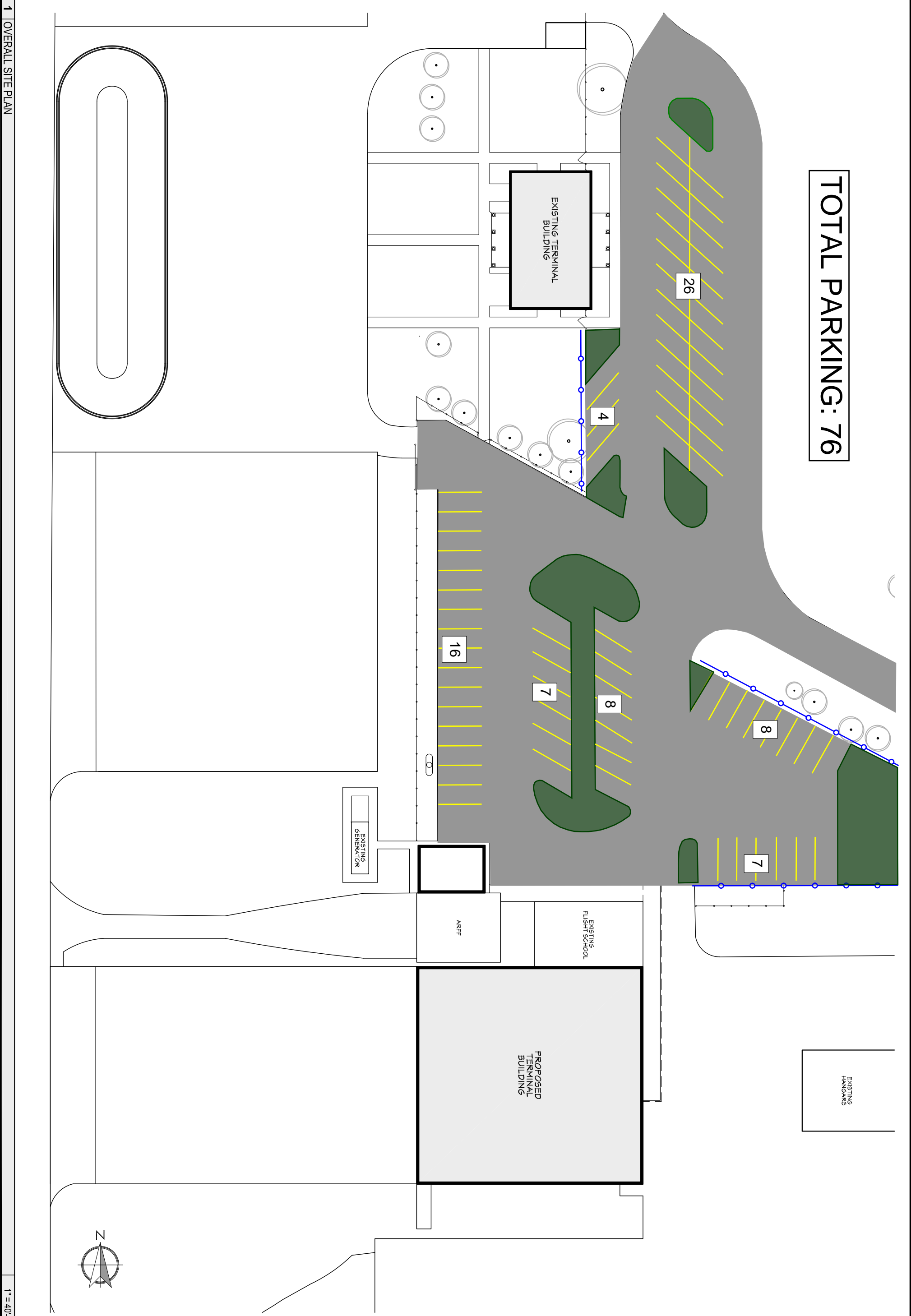
101 South Shields Lane  
P.O. Box 824  
Natchez, Mississippi 39120  
Ph: (601) 442-3649  
Fax: (601) 442-7741  
Office@WaycasterDungan.com  
www.WaycasterDungan.com

Construction Document Review

Signed: \_\_\_\_\_  
Date: \_\_\_\_\_  
Seal: \_\_\_\_\_



Project No.:	2542	Drawn By:	MBD	Notes:	Date	Description
Project Date:	Jan, 2026	Checked By:	XXX			
No. in Set:	X	of XX	Scale:	Half Scale at 11x17		



C1.1 Overall Site Plan Natchez - Adams County Airport

Project No.: 2542	Drawn By: MJM	Notes: Date	Description
Project Date: Dec. 5, 2025	Checked By: XXX		
No. in Set: of X	Half Scale at 11x17		



- 101 South Shields Lane
- P.O. Box 824
- Natchez, Mississippi 39120
- Ph: (601) 442-3649
- Fx: (601) 442-7741
- Office@WaycasterDungan.com
- www.WaycasterDungan.com

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Seal: \_\_\_\_\_

# **EXHIBIT B**

## **FEDERAL CONTRACT PROVISIONS**

**For the REQUEST FOR PROPOSALS**

**Design-Build for Airline Terminal Project**

**Natchez-Adams County Airport (HEZ)**

**Adams County, Mississippi**

This Request for Proposals (RFP) is issued for a federally assisted Design-Build construction project funded in whole or in part by the Federal Aviation Administration (FAA) under the Airport Improvement Program (AIP). The selected Design-Build Entity (“CONTRACTOR”) will be required to comply with all applicable federal laws, regulations, executive orders, and FAA grant assurances.

Federal contract provisions applicable to this Project have been updated to reflect current FAA guidance, including updates issued December 19, 2025. The successful proposer will be required to comply with all applicable federal requirements in effect at the time of contract award.

All mandatory federal clauses required by law or FAA guidance shall be incorporated verbatim into the final Design-Build Agreement. This Exhibit does not waive, limit, or modify any federal requirement applicable at the time of contract award.

## **1. Access to Records and Reports.**

### **2 C.F.R. §§ 200.334, 200.337**

The Contractor (“CONTRACTOR”) must maintain an acceptable cost accounting system. The Contractor agrees to provide the Owner, the Federal Aviation Administration and the Comptroller General of the United States or any of their duly authorized representatives access to any books, documents, papers and records of the Contractor which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcriptions. The Contractor agrees to maintain all books, records and reports required under this contract for a period of not less than three years after final payment is made and all pending matters are closed.

## **2. Civil Rights – General Non-Discrimination Requirement.**

### **49 U.S.C. § 47123; FAA Grant Assurance 30**

The CONTRACTOR acknowledges that compliance with FAA Grant Assurance 30 and all applicable nondiscrimination statutes and authorities is a condition of award. Mandatory contract clauses, including the FAA Title VI List of Pertinent Nondiscrimination Acts and Authorities, will be incorporated verbatim into the Design-Build Agreement, as set forth in FAA Appendix A4 mandatory clauses.

### **3. Civil Rights – Title VI Solicitation Notice.**

#### **Title VI of the Civil Rights Act of 1964; 49 U.S.C. § 47123; 49 C.F.R. Part 21**

The Sponsor, in accordance with Title VI of the Civil Rights Act of 1964 and related nondiscrimination authorities, hereby notifies all offerors that it will affirmatively ensure that no person shall, on the grounds of race, color, national origin (including limited English proficiency), creed, sex, age, or disability, be excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in the award of any contract entered into pursuant to this solicitation.

### **4. Disadvantaged Business Enterprise (“DBE”).**

#### **49 C.F.R. Part 26**

This Project is subject to U.S. Department of Transportation DBE regulations. No DBE contract goal is currently established pursuant to 49 C.F.R. § 26.51(h); however, all applicable DBE requirements remain in effect and will be included in the Design-Build Agreement.

### **5. Buy America, Build America.**

This Project is subject to the Buy American Preference requirements of 49 U.S.C. § 50101 and the Build America, Buy America Act. Compliance shall be demonstrated through the FAA-required Buy American Preference certification submitted at the proposal stage, as specified in the RFP. Any request for use of non-domestic materials shall be subject to the FAA’s Buy American waiver authority, including project-specific waivers and products listed on the FAA Nationwide Buy American Conformance Lists, including iron, steel, manufactured products, and construction materials as defined by applicable federal law. All mandatory Buy American contract clauses shall be incorporated verbatim into the Design-Build Agreement.

### **6. Debarment and Suspension.**

#### **2 C.F.R. Parts 180 and 1200**

By submitting a response to this RFP, the proposer certifies that it and its principals are not presently debarred, suspended, proposed for debarment, or declared ineligible for participation in federally assisted programs. Verification may be performed through SAM.gov.

### **7. Lobbying and Influencing Federal Employees.**

#### **31 U.S.C. § 1352; 49 C.F.R. Part 20**



The apparent successful proposer will be required to submit the FAA Certification Regarding Lobbying and any required disclosures prior to execution of the Design-Build Agreement.

## **8. Prohibition on Certain Telecommunications and Video Surveillance Equipment**

**(2 C.F.R. § 200.216; 49 U.S.C. § 889)**

In accordance with 2 C.F.R. § 200.216 and 49 U.S.C. § 889, the Contractor shall not use, procure, or provide covered telecommunications equipment or services as prohibited by federal law during the performance of the Project. This prohibition applies to the Contractor and all subcontractors and suppliers at any tier, and the Contractor shall be responsible for flowing this requirement down into all lower-tier agreements.

## **9. Prohibition of Covered Unmanned Aircraft Systems (UAS)**

The Contractor shall not use prohibited unmanned aircraft systems (UAS) or related services in connection with the Project, except as expressly permitted under applicable federal law and FAA guidance. This prohibition applies throughout the performance of the Project and shall be incorporated into all subcontracts and lower-tier agreements in accordance with FAA Contract Provision Guidelines issued December 19, 2025.

## **10. Contract-Stage Federal Provisions**

*(To be incorporated verbatim into the Design-Build Agreement)*

The following federal provisions are required for construction contracts and shall be incorporated into the Design-Build Agreement using mandatory FAA language, without substantive modification:

- (a) Access to Records and Reports
- (b) Breach of Contract Terms
- (c) Buy American Preference
- (d) Civil Rights – General
- (e) Civil Rights – Title VI Assurances
- (f) Title VI List of Pertinent Nondiscrimination Acts and Authorities
- (g) Clean Air Act and Federal Water Pollution Control Act
- (h) Contract Work Hours and Safety Standards Act
- (i) Copeland “Anti-Kickback” Act

- (j) Davis-Bacon Act and Related Labor Standards
- (k) Debarment and Suspension
- (l) Disadvantaged Business Enterprise
- (m) Domestic Preferences for Procurements
- (n) Federal Fair Labor Standards Act (Minimum Wage)
- (o) Occupational Safety and Health Act
- (p) Procurement of Recovered Materials
- (q) Prohibition on Certain Telecommunications and Video Surveillance Equipment
- (r) Prohibition of Covered Unmanned Aircraft Systems (UAS)
- (s) Seismic Safety
- (t) Tax Delinquency and Felony Convictions
- (u) Termination for Cause and for Convenience
- (v) Trade Restriction Certification
- (w) Veteran's Preference (where applicable)

All contract-stage federal provisions listed above shall be incorporated verbatim into the Design-Build Agreement using the mandatory language set forth in the FAA Contract Provision Guidelines (December 19, 2025), and shall apply during performance of the Project and be binding upon the Contractor and all subcontractors and suppliers at any tier.

## **11. Flow-Down Requirement.**

The Contractor shall be responsible for incorporating all applicable federal provisions into all subcontracts and lower-tier agreements, and for ensuring compliance by all subcontractors and suppliers.

## **12. No Waiver.**

The inclusion or omission of any provision in this Exhibit does not waive any federal requirement applicable to this Project. The County reserves the right to incorporate additional federally required provisions into the Design-Build Agreement as required by the FAA at the time of contract award.

**END OF EXHIBIT B**

# **EXHIBIT C**

## **DESIGN-BUILD FEE AND GC PROPOSAL FORM**

**For the REQUEST FOR PROPOSALS**

**Design-Build for the Airline Terminal Project**

**Natchez-Adams County Airport (HEZ)**

**Adams County, Mississippi**

## Exhibit C - Design-Build Fee and GC Proposal Form

HEZ Terminal Project - Design-Build Price Proposal

Please complete the cells highlighted in yellow.

DATE

Name of Proposer:

HEZ - Natchez-Adams County Estimated Construction Schedule for the purpose of determining general conditions and personnel costs

1/27/25 through  
6/24/26 plus  
project closeout

Airport Terminal Estimated Design and Construction Budget (\*\*see below)

\$4,500,000

CM can chose to enter a percentage fee or a lump sum fee for pre-con and CMAR fees below.

%

Pre-Construction Services Fee (1/27/26 through 2/27/26)

0.00%

\$

-

Including but not limited to project personnel costs associated with participation in weekly airport design meetings, early procurement analysis, schedule analysis and preliminary cost estimating services.

Design-Build - Fee/Profit

0.00%

\$

-

Office Personnel (enter detail on attached worksheet "staffing and GCs")

\$

-

Including but not limited to project personnel costs for project administration, scheduling, cost estimating, adiminstration of shop drawings, submittals, RFIs and samples, preparation of pay applications and change orders.

On-site Personnel (enter detail on attached worksheet "staffing and GCs")

\$

-

Including but not limited to on-site project manager, superintendents, full- or part-time safety personnel.

General Conditions / General Requirements (enter detail on attached worksheet "staffing and GCs")

\$

-

Including but not limited to job trailer, phones/data/computers, temp toilets, fire extinguishers, project vehicles, temporary utility costs, mobilization/demobilization, dumpsters, barriers/enclosures, progress cleaning, site office supplies and equipment

Insurance and Builder's Risk

\$

-

Payment and Performance Bonds

\$

-

Miscellaneous Costs

\$

-

Any and all additional costs to the Owner that are not specifically identified above and are not included in any CSI Division/subcontractor contract. Please list by item. **This amount will not be considered as part of the project costs in the Price Proposal but is for Owner's information only to account for any missed costs the DB wants to note.**

Total Design-Build Price Proposal for the Airport Terminal Project

\$

-

\*\* Construction Budget is provided by the Owner as an estimate only, based on concept project decisions to date. It is provided herein for comparative purposes between design-build proposals. Owner takes no responsibility for the accuracy of these Excel spreadsheet formulas. DB shall ensure their math is correct.

Links between worksheets are provided for convenience. Proposer can complete Price Proposal without the links but must provide the services and staffing contained on the "Staffing and GCs" worksheet.

Name of Design Build Proposer:

For the purpose of competitive pricing, the below line items are Adams County requirements under the design/build contract. Line items can be zeroed out, but the proposer must still provide the staffing, service or item under the executed contract. For example, a proposer may want to zero out the cost of preconstruction services for a competitive pricing advantage while still providing the full services. Note that zeroing something out under the premise that the line item will not be provided is not acceptable.

Pre-Construction Services	Week 1	Week 2	Week 3	Week 4	Totals
Weekly Design Meetings	\$ -	\$ -	\$ -	\$ -	\$ -
Schedule Analysis	\$ -	\$ -	\$ -	\$ -	\$ -
Procurement Analysis	\$ -	\$ -	\$ -	\$ -	\$ -
Cost Estimating	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ -	\$ -	\$ -

Office Personnel	Hourly		1/25		2/25		3/25		4/25		5/25		6/25		7/25		Office Personnel	
	Rate	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Totals		
Project Management	\$ -		0 \$ -		0 \$ -		0 \$ -		0 \$ -		0 \$ -		0 \$ -		0 \$ -		\$ -	
Accounting	\$ -		0 \$ -		0 \$ -		0 \$ -		0 \$ -		0 \$ -		0 \$ -		0 \$ -		\$ -	
Project Engineer/procurement	\$ -		0 \$ -		0 \$ -		0 \$ -		0 \$ -		0 \$ -		0 \$ -		0 \$ -		\$ -	
Scheduling	\$ -		0 \$ -		0 \$ -		0 \$ -		0 \$ -		0 \$ -		0 \$ -		0 \$ -		\$ -	
Cost Estimating	\$ -		0 \$ -		0 \$ -		0 \$ -		0 \$ -		0 \$ -		0 \$ -		0 \$ -		\$ -	
			\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	

On-site Personnel	Hourly		1/25		2/25		3/25		4/25		5/25		6/25		7/25		On-site Personnel	
	Rate	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Totals		
Project Manager	\$ -		0 \$	-	0 \$	-	0 \$	-	0 \$	-	0 \$	-	0 \$	-	0 \$	-	\$ -	-
Superintendent	\$ -		0 \$	-	0 \$	-	0 \$	-	0 \$	-	0 \$	-	0 \$	-	0 \$	-	\$ -	-
Project Engineer	\$ -		0 \$	-	0 \$	-	0 \$	-	0 \$	-	0 \$	-	0 \$	-	0 \$	-	\$ -	-
			\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-

General Conditions/General Requirements

Category	Item	Monthly Cost (\$	Months	One-Time Cost (\$)	Total Cost (\$)
Office Trailer	Office trailer rental	\$ -	6	\$ -	\$ -
Office Trailer	Delivery / setup / removal	\$ -	0	\$ -	\$ -
Utilities	Temporary electric service	\$ -	6	\$ -	\$ -
Utilities	Temporary water service	\$ -	6	\$ -	\$ -
Utilities	Internet service (LTE/cable)	\$ -	6	\$ -	\$ -
Furnishings	Desks, chairs, filing cabinets	\$ -	0	\$ -	\$ -
Furnishings	Conference table & chairs	\$ -	0	\$ -	\$ -
Furnishings	Whiteboards, shelving, misc.	\$ -	0	\$ -	\$ -
IT Equipment	Laptops / desktops (2-3 units)	\$ -	0	\$ -	\$ -
IT Equipment	Printer / scanner / plotter	\$ -	0	\$ -	\$ -
IT Equipment	Networking equipment	\$ -	0	\$ -	\$ -
Supplies	Office supplies & toner	\$ -	6	\$ -	\$ -
Supplies	Cleaning & paper goods	\$ -	6	\$ -	\$ -
Vehicles	Staff	\$ -	6	\$ -	\$ -

TOTAL On-Site General Conditions – Office-Related \$ -